



Identity Theft Worksheet

Developed to assist victim recovery, enhance investigation/prosecution, and inform community.

Identity Theft Involving Misuse of Driver's License Number

If you know or suspect that your impostor has your driver's license number, contact the Department of Motor Vehicles in your state. Request a copy of your driver record. If your record contains driving offenses you did not commit, place an alert on your record if permissible in your state. Follow the instructions accompanying your driver record for removing fraudulent tickets and/or accidents from your record. Apply for a duplicate license if your driver's license was lost or stolen.

Michigan Residents

If you reside in Michigan, obtain a copy of your *complete* driver record from the Michigan Department of State. Contact the Record Lookup Unit of the Secretary of State Office. A \$7.00 fee must be submitted with your request. A copy of your driver record will be mailed to the address on your driver's license.

You have several options for ordering your driver record:

- Order it over the telephone if you pay by credit card. Call: 517-332-1624
An automated system will process your request after normal business hours.
- Print form BDVR-153 available on the Michigan Department of State website at:
http://www.michigan.gov/documents/bdvr153_16280_7.pdf

Complete and submit the form along with your payment. You may:

Fax the form to: 517-322-1181

OR

Mail the form to: Michigan Department of State
Record Lookup Unit
7064 Crouner Drive
Lansing, MI 48918

For questions about how to complete the form, telephone the Record Lookup Unit at: 517-322-1624

After receiving your driver record, refer to the pamphlet *How To Effectively Interpret Information Found On A Driving Record* available at:

http://www.michigan.gov/documents/howtoreaddr_19352_7.pdf

If your driver's license was lost or stolen, apply for a duplicate at a Secretary of State branch office. Contact a branch office for information on the identity documents you will need to take with you. To find the office nearest you, use the online Secretary of State Branch Office Locator available at:

<http://services.sos.state.mi.us/servicelocator/>

