



Identity Theft Worksheet

Developed to assist victim recovery, enhance investigation/prosecution, and inform community.

Identity Theft Involving a Checking Account

If your checks were stolen or counterfeit checks written from your account, close the account immediately. Open a new checking account with a new number and a new password or PIN. Advise your financial institution of the check number, date of the check, amount, and payee of the last check you wrote. Ask your bank to notify its automated or 2417 fraud representative check verification company to flag your old account. The flag will prevent retailers from accepting checks written from the account.

Contact the major check verification companies listed below. Advise them of the theft of your identity. Request that your old account be flagged.

1. Telephone Certegy Payment Recovery Services at: 1-800-437-5120 (Recently merged with Fidelity National Information Services) Certegy check services is a “speciality” consumer reporting agency under the FACT ACT and maintains a toll-free telephone number for consumers.

2. Contact TeleCheck by:

- Telephone at: 1-800-710-9898
- Printing the *Notice of Forgery Loss or Counterfeit Incident* available at:
<http://www.telecheck.com/wwwtelecheck/twsLiveimages/AdobeFiles/1318form.pdf>

Complete the form and:

Fax it to: 713-332-9300

Mail it to: TeleCheck Services Inc.

Attention: Forgery Department

P. O. Box 4451

Houston, TX 77210-4451

3. To find out if your imposter has cashed bad checks in your name, telephone SCAN at: 1-800-262-7771

Name of the financial institution where you have the checking account: _____

I contacted the fraud department of my financial institution to report the crime on _____
(Date)

Name of contact person: _____

Telephone number of contact person: _____

